

*“Planning for The Future”*



REGISTRATION NEEDED	Chapter Meeting Notice
By Friday, January 5, 2018 (Note: late cancellations will be billed for lunch) To <a href="#">SGMP Gmail</a> <i>Payment can be mailed in advance or taken at door.</i>	<b>Wednesday, January 10, 2018</b> 11:30 a.m. – 1:15 p.m. <b>Greater Tacoma Convention and Trade Center</b> 1500 Commerce Street Tacoma, WA 98402

## Behind the Scenes—A Back of the House Experience

Have you ever wondered how a big convention center operates? This meeting will take you “behind the scenes,” to the back of the house, of the Greater Tacoma Convention and Trade Center, to experience first-hand how the convention center operates. You will experience how the kitchen is run, how meals are prepared, how the serving staff is organized. You will learn how supplies and equipment is delivered, how meeting rooms are set, AV schemes are established, and much more. This is a meeting you certainly won’t want to miss.

**Please note:**

- This program is eligible for one contact hour in Facilities and Services
- Attendance at this event constitutes your permission to the Pacific Northwest Chapter SGMP to use your name and photographic likeness on the PNW SGMP Facebook page and informational displays and for other lawful purposes, unless you inform us in writing that you prefer to opt out.

### Meeting Agenda

11:30 a.m. – 11:45 a.m. Registration and Networking

11:45 a.m. – 1:15 p.m. Lunch and Program: **Behind the Scenes--A Back of the House Experience**

### Directions from I-5 Southbound/Northbound

From I-5 Southbound/Northbound:

- Take Exit 133 (City Center Exit) toward I-705/ City Center.
- Keep LEFT toward I-705/ City Center.
- Turn LEFT onto ramp toward A Street/ City Center.
- Keep LEFT to stay on ramp toward S. 15th Street/ Pacific Avenue.
- Follow S. 15th Street two blocks, the Convention Center will be on your left.
- To access onsite parking, turn LEFT on Court C.

## Registration Instructions

Planner Member	\$20.00
Planner Guest	First meeting is complimentary
Planner Guest after first meeting	30.00
Supplier Member	\$40.00
Supplier Guest	\$40.00
No shows will be billed at their full registration fee	

Please bring your payment with you the day of the meeting (CASH, CHECK, or CREDIT CARD) or  
 Mail check with attached registration form prior to the meeting to:  
 SGMP PNW • P.O. Box 98213 • Des Moines, WA 98198  
**Payable to SGMP PNW**

**Please RSVP by Friday, January 5 to:**  
[pacificnwsgmp@gmail.com](mailto:pacificnwsgmp@gmail.com).

PLEASE indicate any dietary restriction with your RSVP

**Greater Tacoma Convention and Trade Center**  
**1500 Commerce Street**  
**Tacoma, WA 98402**

### Raising \$\$\$ for the Chapter Education Fund

#### The \$5 Holler

Donate \$5.00, take a minute to 'holler' about your property, update us on your association or company, or maybe a 'holler' about another SGMP member or something exciting that is happening in your life.

### Our Community Service Partnership

#### Ronald McDonald House Charities

RMHC of Western Washington & Alaska provides support to families with seriously ill children. When you donate, you help ensure these families can be together near the hospital and their child's medical team during this difficult journey.

A donation to the Ronald McDonald House means families can focus on getting their child the care they need. Your gift provides the essentials for families, so they do not have to worry about where to stay, what to make for dinner, or buying everyday supplies.

#### THIS MONTHS REQUESTED DONATION—CANNED GOODS.

INCENTIVE: For your donation you will receive a FREE door prize ticket.

### Mark Your Calendar!

**February 14, 2018**

**Topic: Per Diem and Travel**

**Location: Hands-on Children's Museum, Olympia, WA**

**March 14, 2018**

**Topic: Half-day Workshop—DISC Assessment Working Styles**

**Location: RL Hotel, Olympia, WA**